

**REQUEST FOR PROPOSAL  
ANNUAL AUDIT OF THE CRATER PLANNING DISTRICT COMMISSION**

The Crater Planning District Commission is currently soliciting proposals from qualified independent certified public accountants to perform annual audits for the Commission for the fiscal years ending June 30, 2017 through June 30, 2019 with a provision to renew for up to two additional fiscal years.

Proposals are due by 5:00 p.m. on March 31, 2017. The Crater Commission reserves the right to reject any or all proposals submitted and also to make awards where it appears it will be to the best interest of the Commission.

Proposals to be submitted shall be an original and four (4) copies. A Request For Proposal can be obtained by contacting the Crater Planning District Commission office, Post Office Box 1808, 1964 Wakefield Street, Petersburg, VA 23805; Phone (804) 861-1666, Fax (804)732-8972 or by emailing Erin Musselwhite, Finance Officer at [emusselwhite@craterpdc.org](mailto:emusselwhite@craterpdc.org).