

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION POLICY  
COMMITTEE  
Meeting Agenda**

Petersburg Multi-Modal Station  
100 West Washington Street  
Petersburg, Virginia  
March 9, 2017  
4:30 PM

Meeting Type:      Annual  
                           Regular  
                           Special (Called)

Invitees:

<b>Agency</b>	<b>Name</b>	
Chesterfield County	Steve Elswick	
City of Colonial Heights	John Wood	
Dinwiddie County	William Chavis	Chairman
City of Hopewell	Brenda S. Pelham	
City of Petersburg	Samuel Parham	
Prince George County	T.J. Webb	
Virginia Department of Transportation (VDOT)	Rob Cary	
Petersburg Area Transit	Terry Burgess	
Crater Planning District Commission	Denny Morris	
Crater Planning District Commission	David Hyder	MPO Secretary
Crater Planning District Commission	Christopher Nicholas	
DPRT	Katie Schwing	
Hopewell	Johnnie Butler	
VDOT	Ron Svejksky	
VDOT	Mark Riblett	

**Call to order**

**Approval of minutes from last meeting**

Action Needed

Approval

**Open issues**



Objective	Major Tasks	Completion Date/Schedule												Owner/Priority						
	1 Create VDOT External Website	■															A			
	2 Generate Preliminary (VDOT) Project List	■															A			
	3 Soft Kick-Off Meeting	■															A			
	4 VDOT Quality Review (Round 1)	■	■														A		B	C
	5 VDOT/MPO Quality Review (Round 2)	■	■	■													A			B
	6 Coordination w/Transit Agencies	■	■	■													A			
	7 Develop Financial Scenarios for TIP&STIP Updates		■	■													A		C	C
	8 Project Grouping		■	■													A			
	9 Financial Projections			■																
	10 Prepare Planned Funding Obligation Information (Large MPOs)			■	■															
	11 Prepare Planned Funding Obligation Information (Other Areas)			■	■	■														
	12 Prepare Draft TIP (MPO)			■	■	■	■												B	A
	13 Districts Coordinate between MPOs & FPMD			■	■	■	■												A	
	14 Reconcile OA/OC Data for Non-MPO Areas			■	■	■	■										A			
	15 MPO Public Involvement Activities (			■	■	■	■													A
	16 FPMD Approves Rural STIP						■	■												
	17 MPOs Approve MTIPs						■	■												A
	18 Submit MTIP to VDOT&DPRT						■	■												A
	19 Final Financial Constraint								■	■							A			
	20 Draft STIP								■	■										
	21 VDOT/DPRT Public Involvement								■	■										
	22 USDOT Reviews STIP										■	■							A	
	23 USDOT Approval Letters												■	■					A	
A																				
B																				
C																				
D																				
E																				
F																				
G																				
	Objectives																			
	Schedule																			
	Budget																			
	Summary & Forecast																			
	Notes	<p>This chart is derived from VDOT's Table of Milestones. MPO Roles highlighted in yellow.</p> <p>Letters indicate level of ownership (A=Primary, B=Secondary, C=Interest)</p> <p>Staff has sent a preliminary TIP to members for their review and comment. We have received a request from CDA for 5310 Ss.</p> <p>The Policy Board Approved a draft dated February 7th for Stakeholder Comment on February 9th 2017</p> <p>The first media advertisement of the MTIP appeared February 12th. Copies are available on line, at libraries, VDOT and in jurisdictions.</p>																		

## VDOT Report

Requested funding transfer to cover Construction Overruns on UPC 80993(On Rte 226 fm 0.105 mi W of Rte 600 to 0.041 mi E of Rte 600 Construct Roundabout). The MPO discussed this issue last month, but did not take action at VDOT's request.

Proposed Transfer	
Donor Project (From):	UPC 73268 (Route 1/226 Intersection Project); UPC 104956 (I-95/85 Interchange PE work)
Impact to Donor:	Impact for UPC 73268 – no impact – surplus funds being used  Impact for UPC 104956 – no impact from this transfer – FY14 funds being transferred; since none of the Interchange project applications were recommended for SMART SCALE funds in the FY17-22 and FY18-23 SYIP cycles the project schedule needs to be moved out (and funds be allocated further out) to prepare for the FY20-25 SYIP SMART SCALE application cycle; the existing FY14 funds would therefore not meet timing requirements.
Recipient Project	UPC 80993 (Route 226/600 Roundabout)

(To):	
Impact to Recipient:	Impact – Additional funding to cover deficit funding.
Amount:	RSTP funds + match: From UPC 73268 - \$122,000 From UPC 104956 - \$135,000
Comments:	
Recommendation:	The District concurs with this transfer and will provide any additional information needed.

Smart Scale Update

**Adjournment**

DRAFT MEETING MINUTES OF THE FEBRAURY 9<sup>TH</sup> 2017 TRI-CITIES MPO MEETING

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE**

**Meeting Minutes**

Petersburg Multi-Modal Station  
100 West Washington Street  
Petersburg, Virginia  
February 9, 2017  
4:30 PM

Meeting Type:      Annual  
                           Regular  
                           Special (Called)

Invitees:

<b>Agency</b>	<b>Name</b>	
Chesterfield County	Steve Elswick	Present
City of Colonial Heights	John Wood	
Dinwiddie County	William Chavis	Present
City of Hopewell	Brenda S. Pelham	
City of Petersburg	Samuel Parham	Present
Prince George County	T.J. Webb	
Virginia Department of Transportation (VDOT)	Rob Cary, PE	Present
Petersburg Area Transit	Terry Burgess	Present
Crater Planning District Commission	Denny Morris	Present
Prince George County	Jeff Stoke	Present & Voting for Mr. Webb
Hopewell	Johnnie Butler	Present & Voting for Ms. Pelham
Crater Planning District Commission	David Hyder	MPO Secretary
Crater Planning District Commission	Christopher Nicholas	Present
DPRT	Jay Lindsey	Present
DRPT	Kate Schwing	Present
Petersburg Area Transit	Darius Mason	Present
VDOT	Andrew Clay	Present
VDOT	Ron Svejksvsky	Present
VDOT	Mark Riblett	

**Approval of Minutes**

The minutes of the previous meeting were distributed and upon a motion made by Mr. Elswick and seconded by Mayor Parham were approved as distributed.



# DRAFT MEETING MINUTES OF THE FEBRAURY 9<sup>TH</sup> 2017 TRI-CITIES MPO MEETING

## **Unified Planning Work Program**

It is time to start on our annual work program. Please let me know about any upcoming projects or needs.

## **VDOT Report**

Requested funding transfer to cover Construction Overruns on UPC 80993(On Rte 226 fm 0.105 mi W of Rte 600 to 0.041 mi E of Rte 600 Construct Roundabout).

VDOT asked to have action on this item deferred until March. The policy committee agreed

SMART Scale Update - Mr. Cary reported briefly on the SMART Scale Process. The project ratings available and are being reviewed by the Commonwealth Transportation Board. The Richmond District has submitted a large number of projects and several scored well including a safety project in Prince George County. The I-85/I-95 Interchange revision has again landed just below the cutline. Mr. Cary indicated that he expected the Commonwealth Transportation Board to make few changes to project rankings based upon the scores.

## **Additional Discussion**

Capital City Trail Study. Mr. Morris asked if VDOT had made any progress related to a cooperative project of VDOT and the two regional MPOs to study a trail connection from City Point Park to the Capital City Trail. VDOT is still looking at options for accomplishing the project.

There being no further business the meeting was adjourned.