

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE
Meeting Agenda**

Colonial Heights Public Library (1000 Yacht Basin Drive)

January 6, 2017
10:00 AM

Meeting Type: Annual
 Regular
 Special (Called)

Invitees:

Agency	Name	
Chesterfield County	Ms. Barb Smith	Voting
City of Colonial Heights	Mr. Scott Davis	Vice Chair
Dinwiddie County	Mr. Mark Bassett	Voting
City of Hopewell	Mr. Ed Watson	Voting
City of Petersburg	Mr. Daniel Harrison	Voting
Prince George County	Ms. Julie Walton	Chair (Voting)
Virginia Department of Transportation (VDOT)	Mr. Mark Riblett	Voting
Petersburg Area Transit	Ms. Dironna Belton	Voting
Virginia Department of Rail and Public Transportation (VDR&PT)	Mr. Jay Lindsey	Voting
Crater Planning District Commission	Mr. David Hyder	Secretary (Voting)
Federal Transit Commission (FTA)	Mr. Ryan Long	Non-Voting
Federal Highway Administration (FHWA)	Mr. Mack Frost	Non-Voting
Fort Lee	Mr. Fritz Brandt	Non-Voting
Petersburg National Battlefield Park	Mr. Adam Baghetti	Non-Voting

Call to order

**Approval of minutes from last meeting
(Will be sent separately)**

Action Needed

Approval

Open issues

Status Report on the NEPA Rail Station Study

No change since November. FRA has completed their legal sufficiency review and the Consultant has completed his revisions of the document. We are awaiting a signed copy and a review by elected officials before proceeding to public comment.

2040 Plan Update

Christopher Nicholas

We are working in a draft of transportation plan report at this point. This includes revising format and maps similar to what we have done for the TIP as discussed below.

Congestion Management Process

David Hyder

The Congestion Management Plan is complete. Baker has given us the final report.

2018 – 2021 TIP Process

David Hyder

Objective	Major Tasks	Completion Date/Schedule												Owner/Priority				
	1 Create VDOT External Website	■													A			
	2 Generate Preliminary (VDOT) Project List	■													A			
	3 Soft Kick-Off Meeting	■													A			
	4 VDOT Quality Review (Round 1)	■	■												A		B	C
	5 VDOT/MPO Quality Review (Round 2)	■	■	■											A			B
	6 Coordination w/Transit Agencies	■	■	■												A		
	7 Develop Financial Scenarios for TIP&STIP Updates	■	■	■											A	C	C	
	8 Project Grouping	■	■	■											A			
	9 Financial Projections			■														
	10 Prepare Planned Funding Obligation Information (Large MPOs)			■														
	11 Prepare Planned Funding Obligation Information (Other Areas)			■	■													
	12 Prepare Draft TIP (MPO)			■	■												B	A
	13 Districts Coordinate between MPOs & FPMD			■	■												A	
	14 Reconcile QA/QC Data for Non-MPO Areas			■	■										A			
	15 MPO Public Involvement Activities																	A
	16 FPMD Approves Rural STIP								■	■								
	17 MPOs Approve MTIPs								■	■								A
	18 Submit MTIP to VDOT&DPRT								■	■								A
	19 Final Financial Constraint								■	■					A			
	20 Draft STIP								■	■								
	21 VDOT/DPRT Public Involvement								■	■								
	22 USDOT Reviews STIP									■	■					A	A	
	23 USDOT Approval Letters										■					A		
A																		
B																		
C																		
D																		
E																		
F																		
G																		
	Objectives																	
	Schedule																	
	Budget																	
	Summary & Forecast																	
	Notes																	
	This chart is derived from VDOT's Table of Milestones. MPO Roles highlighted in yellow.																	
	Letters indicate level of ownership (A=Primary, B=Secondary, C=Interest)																	
	Staff has sent a preliminary TIP to members for their review and comment. We have received a request from CDAA for 5310 \$s.																	

Staff has been working on a revised format for the TIP for the past several weeks. We sent that out separately earlier this week and would like to get your thoughts on the preliminary document as noted below.

- The adoption resolutions and self-certification are an integral part of the document;
- The Title VI statement is moved to the 1 of the text.

- The document is organized by Federal Register Citation so that the relationship between what we are doing and what we are required to do is clearer;
- A schedule showing the TIP process is included;
- The relationship between projects and our performance goals is included in a separate table
- Project schedules are shown by jurisdiction or project sponsor;
- The funding table is organized by jurisdiction or project sponsor; and
- There is a separate log for tracking stakeholder comments.

New business

TIP Amendment for UPC 10105131 *RTE 645 – WIDENING* in Prince George County. The Amendment is to add right-of-way and construction phases to the project. The ROW should start in fiscal 2017 and construction in fiscal 2018.



Project Location

UPC NO	105131	SCOPE	Safety			
SYSTEM	Secondary	JURISDICTION	Prince George County		OVERSIGHT	
PROJECT	RTE 645 & RTE 144 - INTERSECTION IMPROVEMENT				ADMIN BY	VDOT
DESCRIPTION	FROM: 0.11 MI N. OF RTE 144 (TEMPLE AVE) TO: 0.10 MI S. OF RTE 144 (TEMPLE AVE) ()					
PROGRAM NOTE	TIP AMD - move \$200,000 (RSTP) FFY16 to FFY17 add additl \$44,000 PE Phase; add \$48,320 (RSTP) FFY17 RW Phase; add \$1,026,966 (RSTP) FFY18, add \$45,892 (AC-Other) FFY18 CN Phase (SB 12/14/16)					
ROUTE/STREET	PUDDLEDOCK ROAD (0645)				TOTAL COST	\$1,895,000
	FUND SOURCE	MATCH	FY15	FY16	FY17	FY18
PE	Federal - RSTP	\$61,000	\$0	\$0	\$244,000	\$0
RW	Federal - RSTP	\$12,080	\$0	\$0	\$48,320	\$0
CN	Federal - RSTP	\$256,742	\$0	\$0	\$0	\$1,026,966
CN AC	Federal - AC	\$0	\$0	\$0	\$0	\$45,892

VDOT Funding Transfer (Informational Item)

Based upon the December 21, 2017 bid opening VDOT needs to transfer \$254,099 from our CMAQ and RSTP Balance Accounts to cover the costs of preliminary engineering for UPC 100499 (Rte 460 - Add Left Turn Lane Westbound at Rte 657). The ledger below shows the proposed transfer.

Transfer of Funds - (Allocation Journal)											
Date:	12/29/2016		1) Additional Financing								
Locality/Co/Jurisdiction:			2) Close Completed Project								
District/Region:	Richmond District		3) Finance Deficit								
Requested by:	Donna Prock		4) Other - Explain in the Comments								
Approved by:											
Processed by:											
CTB:	<input type="checkbox"/>										
FROM (DONOR):						TO (RECIPIENT):					
UPC	State Project #	FY	Allocation		Amount	UPC	State Project #	FY	Allocation		Code
			Type	Split					Type	Split	
70725	RSTP964	2018	3121101	80	\$197,322	100499	0460-074-742	2018	3121101	80	
70725	RSTP964	2018	3121101	20	\$49,330	100499	0460-074-742	2018	3121101	20	
70722	CMAQ964	2018	3151101	80	\$5,958	100499	0460-074-742	2018	3151101	80	
70722	CMAQ964	2018	3051111	20	\$1,489	100499	0460-074-742	2018	3051111	20	
TOTAL OF JOURNAL ALLOCATION:					\$254,099						

Discussion of Appomattox River Trail Feasibility Study Options

The Crater Planning District Commission, the Tri-Cities Metropolitan Planning Organization and the Friends of the Lower Appomattox River wish to engage a professional consultant to perform a feasibility study for connecting the Appomattox

River Trail (at City Point in Hopewell) to the trailhead of the Virginia Capital Trail along Virginia Route 5 in Charles City County.

Freight Rail Access in Dinwiddie County

Dinwiddie County has asked the MPO to explore options for supporting rail access to the fertilizer plant on Hofheimer Way. Staff would like to be able to discuss a range of options with the Policy Committee. Options begin with a resolution of support, but are more feasible or possible.



Adjournment

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE
Meeting Minutes**

Colonial Heights Public Library (1000Yacht Basin Drive)

November 4, 2016
10:00 AM

Meeting Type: Annual
 Regular
 Special (Called)

Invitees:

Agency	Name	
Chesterfield County	Ms. Chessa Faulkner	Present
City of Colonial Heights	Mr. Scott Davis	Present
Dinwiddie County	Mr. Mark Bassett	Present
City of Hopewell	Mr. Ed Watson	Voting
City of Petersburg	Mr. Daniel Harrison	Voting
Prince George County	Ms. Julie Walton	Present
Virginia Department of Transportation (VDOT)	Mr. Mark Riblett	
Petersburg Area Transit	Ms. Dironna Belton	Present
Virginia Department of Rail and Public Transportation (VDR&PT)	Mr. Jay Lindsey	
Crater Planning District Commission	Mr. David Hyder	Secretary (Voting)
Federal Transit Commission (FTA)	Mr. Ryan Long	
Federal Highway Administration (FHWA)	Mr. Mack Frost	Present
Fort Lee	Mr. Fritz Brandt	Present
Petersburg National Battlefield Park	Mr. Adam Baghetti	Present

Call to order

**Approval of minutes from last meeting
(Attachment 1)**

The Minutes were approved as distributed.

Open issues

Status Report on the NEPA Rail Station Study

ATTACHMENT 1: Draft Minutes of the TCMPO Technical Committee Meeting of November 4th, 2016

FRA has completed their legal sufficiency review and the Consultant has completed his revisions of the document. We are awaiting a signed copy and a review by elected officials before proceeding to public comment.

2040 Plan Update

Christopher Nicholas

Mr. Nicholas reviewed the project ranking results with the group. There being no significant questions or comments staff was comfortable taking the project list forward to the Policy Committee.

Congestion Management Process

David Hyder

Staff asked the members to review the draft congestion management report and provide any comments to us during November so that the report could be finalized. The report was presented to the Policy Committee on November 10th. VDOT had some additional comments on the report that have been corrected for the final.

2018 – 2020 TIP Process

David Hyder

The group discussed the proposed TIP format, presented in preliminary form by Mr. Hyder. There were several suggestions to improve the document that he will work on over the next two months. Ms. Belton noted that the transit section was incomplete and promised to update the transit information

New business

Transportation Alternatives Project Endorsement

Scott

Davis

Colonial Heights is sponsoring two Transportation Alternatives projects this year. The committee recommended that the policy committee support these projects as well as others from the MPO area.

Adjournment

There being no further business the meeting was adjourned.