

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION TECHNICAL  
COMMITTEE  
Meeting Agenda**

Colonial Heights Public Library (1000 Yacht Basin Drive)

November 4, 2016  
10:00 AM

Meeting Type:      Annual  
                           Regular  
                           Special (Called)

Invitees:

<b>Agency</b>	<b>Name</b>	
Chesterfield County	Ms. Barb Smith	Voting
City of Colonial Heights	Mr. Scott Davis	Vice Chair
Dinwiddie County	Mr. Mark Bassett	Voting
City of Hopewell	Mr. Ed Watson	Voting
City of Petersburg	Mr. Daniel Harrison	Voting
Prince George County	Ms. Julie Walton	Chair (Voting)
Virginia Department of Transportation (VDOT)	Mr. Mark Riblett	Voting
Petersburg Area Transit	Ms. Dironna Belton	Voting
Virginia Department of Rail and Public Transportation (VDR&PT)	Mr. Jay Lindsey	Voting
Crater Planning District Commission	Mr. David Hyder	Secretary (Voting)
Federal Transit Commission (FTA)	Mr. Ryan Long	Non-Voting
Federal Highway Administration (FHWA)	Mr. Mack Frost	Non-Voting
Fort Lee	Mr. Fritz Brandt	Non-Voting
Petersburg National Battlefield Park	Mr. Adam Baghetti	Non-Voting

**Call to order**

**Approval of minutes from last meeting  
(Attachment 1)**

Action Needed

Approval

**Open issues**

**Status Report on the NEPA Rail Station Study**

FRA has completed their legal sufficiency review and the Consultant has completed his revisions of the document. We are awaiting a signed copy and a review by elected officials before proceeding to public comment.

### **2040 Plan Update**

Christopher Nicholas

As discussed last month Christopher has reviewed the results of the project scoring and will discuss those with the Technical Committee. We would like to preview the projects to the Policy Board at its November 10<sup>th</sup> Meeting.

### **Congestion Management Process**

David Hyder

The Consultant has provided a final draft to the MPO. We distributed this draft to the Technical Committee last week and would like to get any suggestions for improvement from you soon. We intend to provide a summary of the Congestion Management Process to the Policy Committee at the November 10<sup>th</sup> Meeting.

### **2018 – 2020 TIP Process**

David Hyder

Staff has been working on a revised format for the TIP for the past several weeks. We sent that out separately earlier this week and would like to get your thoughts on the preliminary document as noted below.

- The adoption resolutions and self-certification are an integral part of the document;
- The document is organized by Federal Register Citation so that the relationship between what we are doing and what we are required to do is clearer;
- A schedule showing the TIP process is included;
- The relationship between projects and our performance goals is included in a separate table
- Project schedules are shown by jurisdiction or project sponsor;
- The funding table is organized by jurisdiction or project sponsor; and
- There is a separate log for tracking stakeholder comments.

## **New business**

### **Virginia Smart Scale Project Endorsement (HB2)**

Scott Davis

Colonial Heights is sponsoring two Smartscale projects again this year. As everyone is aware it is helpful to have the endorsement of regional groups for the projects. As such Colonial Heights would like the MPO to endorse the projects below.

Action Needed: A recommendation to the Policy Committee to support the projects and a recommendation as to the form of that endorsement (i.e., letter from the MPO Secretary, letter from the MPO Chair, or a Resolution from the Policy Board).



Figure 1: UPC 107533



Figure 2: UPC 107534

## **Adjournment**

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL COMMITTEE  
Meeting Minutes**

Colonial Heights Public Library (1000Yacht Basin Drive)

October 7, 2016  
10:00 AM

Meeting Type:     Annual  
                          Regular  
                          Special (Called)

Invitees:

<b>Agency</b>	<b>Name</b>	
Chesterfield County	Ms. Barb Smith	Present
City of Colonial Heights	Mr. Scott Davis	Present
Dinwiddie County	Mr. Mark Bassett	Present
City of Hopewell	Mr. Ed Watson	
City of Petersburg	Mr. Daniel Harrison	
Prince George County	Ms. Julie Walton	Present
Virginia Department of Transportation (VDOT)	Mr. Mark Riblett	Present
Petersburg Area Transit	Ms. Dironna Belton	
Virginia Department of Rail and Public Transportation (VDR&PT)	Mr. Jay Lindsey	Present
Crater Planning District Commission	Mr. David Hyder	Present
Federal Transit Commission (FTA)	Mr. Ryan Long	
Federal Highway Administration (FHWA)	Mr. Mack Frost	
Fort Lee	Mr. Fritz Brandt	Present
Petersburg National Battlefield Park	Mr. Adam Baghetti	
Michael Baker Inc.	Zach Harris	Present
City of Colonial Heights	Todd Flippen	Present
VDOT	Jasmine Amanin	Present
	Ron Svejkovsky	Present
City of Hopewell	Johnny Butler	Present & Voting
Ride Finders	Bridgette Carter	Present
TCMPO	Christopher Nichol	

**Call to order**

**Approval of minutes from last meeting**

The Minutes were approved as submitted.

**Open issues**

- a) Status Report on the NEPA Rail Station Study

FRA appears to have completed their review of the document.

- b) 2040 Plan Update Christopher Nicholas

The committee reviewed the results of the project ranking process and asked for additional input and analysis because the results we have at the moment show the top five scoring projects to be pedestrian related. The committee asked that we review the scoring and divide the projects by mode.

- c) Congestion Management Plan Zach Harris

Mr. Harris reviewed the figures and main results of the study to date. We expect the final or near final report by the next meeting.

**Virginia Smart Scale (HB2) Schedule**

Mark Riblett

Mark updated the committee on the schedule for VA Smart Scale.

**New business**

- a) Administrative TIP Amendments Mark Riblett

The committee recommended that the Policy Committee approve VDOT’s request regarding the projects in the table below.

Sum of AMOUNT	Fiscal Year			Grand
Row Labels	FY16	FY17	FY18	Total
<b>Colonial Heights</b>				
<b>UPC 107533 (Appomattox River Trail)</b>				
PE				
Match	\$ 93,666	\$ 93,666	\$93,666	\$280,998
TAP	\$ 37,466	\$ 37,466	\$37,466	\$ 112,398
<b>UPC 107534 (Rte 1 (Boulevard) - Sidewalks)</b>				
PE				
Match	\$5,040	\$ 5,040	\$ 5,040	\$15,120
TAP	\$20,160	\$ 20,160	\$ 20,160	\$60,480
<b>Petersburg</b>				
<b>UPC 104036 (Southside Depot Restoration)</b>				
CN				
Match	\$ 71,079			\$ 71,079
TAP/F	\$ 284,315			\$ 284,315

ATTACHMENT 1: Draft Minutes of the TCMPO Technical Committee Meeting of  
October 7, 2016

PE				
Match	\$ 6,000			\$6,000
TAP/F	\$ 27,600			
<b>Grand Total</b>	<b>\$ 545,326</b>	<b>\$156,332</b>	<b>\$156,332</b>	<b>\$ 857,990</b>

**Adjournment**

There being no further business the meeting was adjourned.