

CRATER PLANNING DISTRICT COMMISSION

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MONTHLY EXECUTIVE COMMITTEE MEETING AGENDA

6:30 PM, Thursday, September 9, 2021

Dinner service at 6:00

Crater PDC Conference Room
Monument Professional Building
1964 Wakefield St., Petersburg, VA

I. Organizational

- A. Call to Order
- B. Minutes of the August 12, 2021, Executive Committee meeting
- * C. Amendments to the Agenda

II. New Business

- * A. Virginia Housing Development Authority – Planning District Commission Housing Development Program Grantee Agreement.

III. Reports

- A. Executive Director's Report – Alec Brebner, AICP
 - 1. TCAMPO 4-Year Federal Certification
 - 2. Crater PDC Budget Update
- B. Legislative Update – Martha Burton

*** IV. Adjournment**

* Agenda Items Requiring Action

AGENDA BRIEF SHEET

I. ORGANIZATIONAL

A. **Call to Order**

B. **Minutes of the August 12, 2021, CPDC Executive Committee meeting** – Minutes from the Executive Committee’s monthly meeting appear in the agenda packet for inspection and approval.

* C. **Amendments to the Agenda** – Amendments to the agenda will be proposed as late items might require.

II. NEW BUSINESS

* A. **Virginia Housing Development Authority – Planning District Commission Housing Development Program Grantee Agreement** – Virginia’s PDCs have worked with VHDA to establish a program whereby each PDC is an intermediary to delivery of affordable housing. VHDA, moreover, seeks to strengthen the PDC’s ability and capacity to address housing issues in the planning district. Crater PDC would construct a program to allocate \$2,000,000 to partners in the planning district that construct housing units permanently restricted to households earning less than 80% of median income. VHDA staff will advise and the Commission will guide creation of a program for efficient, responsible stewardship of these dollars. *The request of the Executive Committee is approval of the grant agreement with VHDA enclosed in the agenda packet.*

III. REPORTS

A. **Executive Director’s Report** – Alec Brebner and staff will present items of interest to the Executive Committee.

1. The Tri-Cities Area MPO hosted its federal certification with FHWA staff, an event that occurs every four years.
2. Staff will review budget line items ahead of October’s full Commission meeting, at which time an amended budget may be in order to account for new resources available from state and federal sources.

B. **Legislative Update** – Martha Burton

* IV. ADJOURNMENT

* Agenda Items Requiring Action