

TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE
Meeting Agenda

Colonial Heights Public Library
1000 Yacht Basin Dr., Colonial Heights, VA
May 5, 2023
10:00 AM

- Meeting Type: Annual
 Regular
 Special (Called)

Microsoft Teams link:

Microsoft Teams meeting

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Meeting ID: 239 507 979 696

Passcode: vyHANp

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Voting and Non-Voting Member Invitees:

Agency

Chesterfield County
City of Colonial Heights
Dinwiddie County
City of Hopewell
City of Petersburg
Prince George County
Virginia Department of Transportation (VDOT)
Petersburg Area Transit
Virginia Dept. of Rail and Public Transp. (DRPT)
Crater Planning District Commission
Fort Lee
Petersburg National Battlefield Park
RideFinders
Federal Highway Administration
Federal Transit Administration

Name

Ms. Barb Smith
Mr. Michael Campbell
Mr. Mark Bassett (Chair)
Mr. Maurice Wilkins (Vice Chair)
Mr. Reginald Tabor
Ms. Julie Walton
Ms. Sarah Rhodes
Mr. Charles Koonce, Jr.
Mr. Daniel Wagner
Mr. Ron Svejkovsky (Secretary)
Mr. Fritz Brandt
Ms. Alexis Morris
Ms. Brigitte Carter
Mr. Steven Minor
Ms. Chelsea Beytas

1. Call to Order/Certification of Quorum
2. Welcome
3. Chair's Report
4. Public Comment Period

ADMINISTRATIVE ITEMS:

5. Approval of Agenda Approval
6. Approval of minutes from April 7, 2023 meeting – Att. 1 Approval

ACTION ITEMS:

7. FFY 2024-27 MTIP and Conformity Assessment Recommendation

These two Draft documents were in the MPO webpage, link [here](#).

The 30-day public review of the DRAFT FFY 2024-27 MTIP and Conformity Report was completed. We had an extensive public advertising campaign, and the Public Comment period was advertised in the Time-Dispatch, Progress-Index, Richmond Free Press, the TCAMPO MPO Facebook page and webpage, and the RideFinders webpage. Hard copies were placed in local libraries. The MPO also placed Facebook/Instagram ads, resulting in 230 clicks from our Facebook and Instagram ads to the webpage with the MTIP and Conformity Assessment. We also had 320 hits on the Transportation website (where these documents were located) in March and April.

The only comment we received is VDOT noted that UPC 122849 (FY26 Planning Supplement) was inadvertently omitted from the Draft TIP Report, so they will add it in October (as part of our Rollover TIP Amendments process).

Action requested: *MPO staff requests the TAC recommend the Policy Committee approve the FFY 2024-27 MTIP and Conformity Assessment by resolution.*

8. DRAFT FY24 UPWP For Public Review

Recommendation

The Working Draft FY24 UPWP was reviewed by VDOT, DRPT, FHWA, and FTA and a few minor changes were made. The Draft FY24 UPWP was put onto our website, link [here](#).

As noted in earlier meetings, the largest task is the Multimodal Transportation Plan (bicycle, pedestrian, transit) which will be developed by consultants and MPO staff. This document will build upon the various plans already completed by the localities and by the State agencies. We are applying for the non-federal waiver from FHWA and FTA for this Plan (to be cautious, the funding tables in the Draft FY24 UPWP assume we do not get the waiver).

MPO Staff requests that the Draft FY24 UPWP be put out for the 30-day public review (from May 15-June 14). The Final UPWP will be approved by the Policy Committee June 22, 2023.

Action requested: *MPO staff requests the TAC recommend the Policy Committee approve the Draft FY24 UPWP be put out for public review.*

9. Final FY24-29 STBG (RSTP) CMAQ and CRP Allocations – Att. 2

Information

VDOT completed scoring the CMAQ applications in late March. The Berkley Group completed the GIS-based STBG scoring tool in late April.

Also, as noted last month, the Ashland St Extension project (UPC 109265) scope was reduced and its estimate updated, resulting in additional STBG funds available for new STBG projects.

Attachment 2 (to be sent in a separate email) includes the MPO Staff recommended Final STBG, CMAQ, and CRP funding for the FY2024-29 SYIP as drafted by Larry Hagin at VDOT (many thanks to Larry and the Richmond District staff!).

Action requested: *MPO staff requests the TAC recommend the Policy Committee approve the Final STBG, CMAQ, and CRP Allocations for the FY24-29 SYIP by resolution.*

INFORMATION ITEMS:

10. TCAMPO *Plan2050* and SE Data

Information

We are meeting with the localities and Fort Lee to project to Plan Year 2050 the population, household, group quarters, housing units, autos, K-12 enrollment, College enrollment, and retail/non-retail employment by TAZ. We hope to bring the full 2017-2050 SE data report to the TAC and Policy Committee for June approval. Many thanks to the localities as we update this important step with RRTPO in our developing *Plan2050*.

11. DRPT Report

Information

12. VDOT Report

Information

13. Upcoming

Information

June 2:

- Recommend the Policy Committee approve the *SE Data (2017-2050)*
- Recommend the Policy Committee approve the *FY24 UPWP*
- SMART SCALE – how can we improve Round 6?
- Election of Officers for FY24

FYI, the July round of TAC and Policy Committee meetings will be cancelled as per custom, and we will resume August 4.

14. Other Business

15. Next meeting

Friday, June 2, 2023, 10:00 a.m. at the Colonial Heights Public Library

16. Adjournment

ATTACHMENT 1

TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE DRAFT Meeting Minutes

Colonial Heights Public Library

1000 Yacht Basin Dr., Colonial Heights, VA

April 7, 2023

10:00 AM

Meeting Type: Annual

Regular

Special (Called)

Microsoft Teams link:

Voting and Non-Voting Members Present:

Agency

City of Colonial Heights

Dinwiddie County

Virginia Department of Transportation (VDOT)

Petersburg Area Transit

Virginia Dept. of Rail and Public Transp. (DRPT)

Crater Planning District Commission

Federal Highway Administration

Name

Mr. Michael Campbell

Mr. Mark Bassett (Chair)

Ms. Nicole Mueller (Alt.)

Mr. Charles Koonce, Jr.

Mr. Daniel Wagner (online)

Mr. Ron Svejksky (Secretary)

Mr. Steven Minor (online)

Members Absent:

Chesterfield County

City of Hopewell

Fort Lee

Petersburg National Battlefield Park

RideFinders

Federal Transit Administration

Ms. Barb Smith

Mr. Maurice Wilkins (Vice Chair)

Mr. Fritz Brandt

Ms. Alexis Morris

Ms. Brigitte Carter

Ms. Chelsea Beytas

Others Present:

PlanRVA

VDOT

VHB

Mr. Ken Lantz

Mr. Ryan Krunz

Mr. Sammy Snider

1. Call to Order/Certification of Quorum

The meeting was called to order at 10:06 by Chair Bassett. A quorum was present.

2. Welcome

Mr. Jay Ellington was introduced and welcomed as the new Executive Director of the Crater PDC.

3. Chair's Report

The Chair had nothing to report.

4. Public Comment Period

There were no public comments at this time.

ADMINISTRATIVE ITEMS:

5. Approval of Agenda

Approved

Mr. Campbell moved, and Mr. Koonce seconded the motion to approve the agenda. The motion was approved unanimously.

6. Approval of minutes from March 3 and March 17 meetings – Att. 1

Approved

Mr. Campbell moved, and Ms. Mueller seconded the motion to approve the Minutes of the March 3 and March 17 meetings. The motion was approved unanimously.

ACTION ITEMS:

7. MPO Self-Certification – Attachment 2

Recommended

Mr. Svejksky noted that as part of each MTIP Update process, MPOs are required to self-certify. **Attachment 2** includes the Self-certification questionnaire (patterned after HRTPO's process) and the Draft resolution for MPO approval (then with VDOT and DRPT signatures).

Mr. Campbell moved, and Ms. Mueller seconded the motion that the TAC recommend the Policy Committee approve the TCAMPO Self-certification by resolution. The motion was approved unanimously.

8. MTIP Amendments for Maintenance Groupings – Att 3

Recommendation

Mr. Svejksky noted that since the funding amounts for three MTIP/STIP groupings has increased, VDOT has requested TCAMPO approval for MTIP Amendments for these three MTIP/STIP groupings (MPO staff supports these MTIP Amendments):

- Maintenance : Preventive Maintenance for Bridges

- Maintenance : Preventive Maintenance and System Preservation
- Maintenance : Traffic and Safety Operations

Mr. Campbell moved, and Mr. Koonce seconded the motion that the TAC recommend the Policy Committee approve these MTIP Amendments by resolution. The motion was approved unanimously.

9. CMAQ, CRP, and STP Funds Transfers -Attachment 4 **Approval by Resolution**

Mr. Svejkovsky noted that **Attachment 4** includes the transfer sheets and the CMAQ/CRP Allocations Table and RSTP Allocations Table showing the three proposed transfers.

Carbon Reduction Program Funds Transfer:

Mr. Svejkovsky noted that VDOT recently released the Carbon Reduction Grant funding table by TMA MPOs for FY22-29 (**Attachment 4**). The link to the Guidance is [here](#). For FY22-29, TCAMPO will have a total of approximately \$2.5 million available to fund projects and programs. As noted in earlier meetings, these funds are to be selected by the MPO for projects and programs that reduce Greenhouse Gases (which makes it similar to CMAQ but has a broader eligibility of projects).

Mr. Svejkovsky added that VDOT and MPO staff recommend that early CRP funds be used for immediate funding needs (ex: to award a CRP-eligible project). TAP-funded projects are eligible for CRP funds.

Mr. Svejkovsky noted that bids were recently opened for the TAP-funded UPC 106188 (North Elementary Sidewalks Phase II). It appears the City of Colonial Heights is short of funds and needs \$300,106 to fully fund it for award, and the City of Colonial Heights has requested this transfer. Unallocated FY22 CRP funds are available to make up this shortfall.

Appropriations Act - CMAQ Funds Transfer:

Mr. Svejkovsky noted that as discussed at the March 3, 2023 TAC meeting, VDOT informed us that there is \$252,892 of Appropriations Act residual CMAQ funds that need to be transferred to another CMAQ-funded project; and if these are not transferred to a project by May 1, we would lose these funds. This also would require a \$39,313 locality match.

Mr. Svejkovsky added that the City of Colonial Heights has identified a project that they expect to need these funds (UPC 100501, Rt 1/Westover Intersection) and will provide the above match. The bids were opened on Thursday, April 6; and it is believed all, or part of these funds are needed.

Appropriations Act – RSTP Funds Transfer:

Mr. Svejkovsky noted that as with the Appropriations Act CMAQ fund transfer above, to avoid deallocation under the Appropriations Act, VDOT just learned we need to find a home for \$137,521 of previous RSTP, so Larry Hagin at VDOT suggests we advance the funding on UPC 101288 (Lakeview Ave. Minor Widening) due to its status of having been awarded by adding the \$137,521 and then reducing the FY25 allocation by the same amount.

Mr. Svejkovsky noted the City, VDOT, and MPO staff support the above transfers.

Mr. Campbell moved, and Mr. Koonce seconded the motion that the TAC recommend the Policy Committee approve these transfers by resolution. The motion was approved unanimously.

INFORMATION ITEMS:

10. FY24-29 STBG (RSTP) and CMAQ Process - Attachment 5 Information

Mr. Svejkovsky noted that in late March, the Berkley Group completed the GIS-based STBG scoring tool, and the STBG applications are being scored. Also, VDOT has completed scoring the CMAQ applications (the CMAQ results are in **Attachment 5**).

Mr. Svejkovsky added that shortly after the March 3, 2023 TAC meeting, VDOT Richmond District received the FY24-29 STBG and CMAQ allocations (also in **Attachments 5**); the annual total allocations are slightly higher than what was used in the Draft that the MPO approved in March and the Draft FY24-29 SYIP reflects this.

Mr. Svejkovsky noted that at this point, it appears the Draft STBG and CMAQ allocation tables are still good for existing projects, and we can move forward with the process to add new projects and finalize the tables, with MPO approval of the Final allocations in May.

Mr. Svejkovsky added that, as noted last month, the Ashland St Extension project (UPC 109265) scope is being changed and estimate updated for its revised federal agreement to be approved. MPO approval may be needed in May.

Mr. Svejkovsky also asked for any advice from the TAC members as we complete the Final STBG and CMAQ allocations, and direction regarding the Carbon Reduction Program.

11. Regional Safety Plan

Information

VDOT and its consultant presented the Draft Regional Transportation Safety Plan (the Draft Report and presentation were sent in a separate email).

12. TCAMPO *Plan2050* and SE Data

Information

Mr. Svejkovsky noted that with the completion of the 2017 data QA/QC, we have begun working with the localities and Fort Lee to project to Plan Year 2050 the population, household, group quarters, housing units, autos, K-12 enrollment, College enrollment, and retail/non-retail employment by TAZ. We hope to bring the full 2017-2050 SE data report to the TAC and Policy Committee for May approval.

13. Draft UPWP

Information

Mr. Svejkovsky noted that VDOT, FHWA, DRPT, and FHWA are reviewing the Working Draft and the Draft will be put out for the 30-day public review after the May 5 TAC/May 11 Policy Committee meetings with final approval June 22, 2023.

14. DRPT Report

Information

Mr. Wagner gave the DRPT monthly report (attached to the minutes)

15. VDOT Report

Information

Ms. Mueller gave the VDOT monthly report (attached to the minutes)

16. Upcoming

Information

Mr. Svejkovsky noted the upcoming meetings with action items:

May 5:

- Recommend Policy Committee approve *Draft FY24 UPWP* for public review
- Recommend the Policy Committee approve the *FFY 2024-27 MTIP and Conformity Assessment Report*
- Recommend the Policy Committee approve the FINAL FY24-29 STBG/CMAQ allocations.

June 2:

- Recommend the Policy Committee approve the SE Data (2017-2050)
- Recommend the Policy Committee approve the *FY24 UPWP*

17. Other Business

There was no other business

18. Next meeting

The next TAC meeting will be held Friday, May 5, 2023, 10:00 a.m. at the Colonial Heights Public Library

19. Adjournment

Ms. Mueller moved, and Mr. Campbell seconded the motion to adjourn. The motion was approved unanimously, and the meeting was adjourned at 11:30 a.m.

DRPT Agency Update – April 2023

FY24 Section 5303 Applications

FY24 5303 applications will be available March 1, 2023 on OLGA. Allocations were sent out to MPOs February 23rd. FY24 5303 applications are due May 1, 2023 and MPOs may submit draft versions of their FY24 UPWP with their application until formal adoption by their Boards. If you have any questions, feel free to reach out to your DRPT Transit Planner.

FTA 5305 Federal Waivers

FTA released two Dear Colleague letters, one on March 10, 2023 and one on March 21, 2023, informing of waivers for the non-Federal match for Section 5305 funding, which includes Section 5303 funding to MPOs. DRPT is currently developing additional guidance to allow for modifications to the FY24 5303 applications based on these waivers.

- Under one [waiver](#), the non-Federal match may be waived for eligible Complete Streets planning activities identified in the Bipartisan Infrastructure Law (BIL)
- The second non-Federal match [waiver](#) offers no less than 90% of the Federal share for planning activities that support public transportation access in urbanized or rural areas with a lower population density or lower average income relative to surrounding areas.
 - To demonstrate project eligibility, applicants are encouraged, but not required to use Environmental Protection Administration's Environmental Justice Screening and Mapping Tool, EJScreen, available here: <https://ejscreen.epa.gov/mapper/>.
- All planning activities seeking a lower non-Federal match must be included in the MPO's FY24 UPWP.

If you are interested in seeking a waiver for certain activities, please reach out to your DRPT Transit Planner for further guidance.

Discover Transit Campaign

DRPT is promoting Virginia's transit services this spring and fall, starting April 17, 2023. We will be hosting a webinar on April 6, 2023 to share more about this marketing campaign and the partner marketing toolkit. Information includes what the Discover Transit marketing initiative is, its goals, cobranding opportunities, and media placement plan. Promotional materials will be available on the new connectingva.org site. For more information, please contact Miriam Foster (Miriam.foster@drpt.virginia.gov).

Date: April 6, 2023

Time: 2:00p.m. - 3:00p.m.

Registration Link: <https://events.gcc.teams.microsoft.com/event/82a9a77c-b1ed-40b5-aaf5-f141b8e064ec@620ae5a9-4ec1-4fa0-8641-5d9f386c7309>

Funding Opportunity: Charging and Fueling Infrastructure Discretionary Grant Program

New competitive grant program created to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure in places people live and work in addition to along designated Alternative Fuel Corridors (AFCs). The program provides two funding categories: (1) Community Charging and Fueling Grants (Community Program); and (2) Alternative Fuel Corridor Grants (Corridor Program).

The BIL provides \$2.5 billion over five years for this program with up to \$700 million from FFY 2022 and 2023 to strategically deploy EV charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities.

Applications must be submitted electronically through Grants.gov by May 30, 2023. Webinars and more information on the grant program may be found here: [CFI - Environment - FHWA \(dot.gov\)](#).

CTB – March 2023 Meeting Update

- [Workshop Presentations](#)
 - Highway Safety Update
 - Legislative Update
 - U.S. Route 58 Corridor Transportation Revenue Bonds, Series 2023
 - Route 58 is Virginia's longest roadway, stretching from the Atlantic Ocean to the southwest tip of Virginia. It traverses five Virginia Department of Transportation Districts - Hampton Roads, Richmond, Lynchburg, Salem and Bristol.
- [Action Meeting](#)
 - Approved the FY23-28 Six-Year Improvement Program Transfers for January 21, 2023, through February 17, 2023 ([SYIP Allocation Transfer Threshold Report](#))
 - Approved the Addition of Projects to the Revised Six-Year Improvement Program for FY23-28 ([Amendments to the Revised FY23-28 SYIP](#)) (none of the added projects are in the RIC District)

[CTB – Next Meeting](#) (Bristol District)

- Workshop Meeting on April 18 at 9:00 am
- Action Meeting on April 19 at 8:30 am

[SMART SCALE – Round 5 \(FY22 – FY27 SYIP\)](#) - information previously provided in March (no change)

- Project [Scorecards and Staff Recommended Funding Scenario](#) have been presented to the CTB and the public in January 2023
- CTB to develop potential revisions to staff recommended funding scenario between February and April
- Final approval of applications recommended for funding by the CTB is expected prior to July 1, 2023

[Six-Year Improvement Program \(SYIP\) Development](#)

- The development of the FY24-29 Six-Year Improvement Program is underway
- VDOT Six-Year Plan public hearings schedule is available
 - Richmond District Public Meeting is scheduled for Monday, April 24, 2023
 - Formal public comment on projects proposed to be included in the SYIP will be accepted at the meeting
 - Written comments may also be submitted during the meeting, or they may be mailed, e-mailed or submitted through the [online form](#) afterwards until May 24, 2023

[The Fall Line](#)

- VDOT Design-Build Packages
 - DB#1
 - Advertised on December 13, 2022; contract will be awarded this spring
 - Construction is on schedule to begin mid-year calendar year 2023
 - DB#2
 - Survey and RFP development are underway
 - Advertisement is anticipated for late 2023

Upcoming Public Hearings/Citizen Information Meetings

- VDOT Six-Year Plan Public Hearing – Richmond District, South Chesterfield – Monday, April 24, 2023, at 4:00 p.m.