

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE
Meeting Agenda**

Colonial Heights Public Library (1000 Yacht Basin Drive Colonial Heights, VA)

January 3, 2020
10:00 AM

Meeting Type: Annual
 Regular
 Special (Called)

Invitees:

Agency

Chesterfield County
City of Colonial Heights
Dinwiddie County
City of Hopewell
City of Petersburg
Prince George County
Virginia Department of Transportation (VDOT)
Petersburg Area Transit
Virginia Department of Rail and Public
Transportation (VDR&PT)
Crater Planning District Commission
Fort Lee
Petersburg National Battlefield Park
RideFinders (A Division of GRTC)
Federal Highway Administration (FHWA)
Federal Transit Commission (FTA)

Name

Ms. Barb Smith
Mr. Chuck Henley, P.E.
Mr. Mark Bassett
Mr. Johnnie Butler (Vice-Chair)
Mr. Lionel Lyons
Mr. Horace Wade (Chair)
Mr. Mark Riblett
Mr. Charles Koonce
Ms. Tiffany Dubinsky

Mr. Ron Svejkovsky (Secretary)
Mr. Fritz Brandt
Ms. Alexis Morris
Ms. Brigitte Tanner Carter
Mr. Richard Duran
Mr. Ryan Long

1. **Call to order**
2. **Public Comment Period**

ACTION ITEMS:

3. **Approval of Agenda** **Approval**
4. **Approval of minutes from November 1 meeting – Attachment 1** **Approval**

5. DRAFT FFY 2021-2024 MTIP For Public Review- *Attachment 2*

Action

As discussed at the November 1, 2019 TAC meeting, the *DRAFT FFY 2021-24 MTIP* will be presented to the TAC and Policy Committee in the January round of meetings.

In December, VDOT CO-Environmental sent its proposed conformity process to RRTPO and TCAMPO staffs, based on both draft MTIPs being given to the TACs in January 2020 and reviewed by both MPO policy boards for public review. Consequently, in order to complete these processes at one time, it will be necessary to slow our *DRAFT FFY 2021-24 MTIP* public involvement and Policy Committee approval schedule down a little to match the conformity public involvement process.

With the above changes to the schedule, the TAC is asked to recommend that the Policy Committee approve the DRAFT for the 30-day public review (from February 17 to March 18, 2020) with Policy Committee approval of the FINAL FFY 2021-24 MTIP and Conformity Report at its April 9 meeting (if there are no substantial comments to the *DRAFT FFY 2021-24 MTIP* or the Conformity Report). An update to the schedule and the *DRAFT FFY 2021-24 MTIP* are included in **Attachment 2**.

MPO staff requests that TAC recommends 1) the Policy Committee approve the *DRAFT FFY 2021-24 MTIP* for public review and 2) the Policy Committee authorize the TAC to release the Draft Conformity Report for public review when ready.

6. TIP Amendments for TIP Groupings Updates – *Attachment 3*

Action

Attachment 3 includes three TIP Amendment requests for the following TIP groupings:

- Maintenance: Preventive Maintenance & System Preservation
- Maintenance: Preventive Maintenance for Bridges
- Maintenance: Traffic and Safety Operations

These TIP amendments are needed for the revised/updated FFY20 maintenance federal revenue projections and must be processed by each MPO since Maintenance STIP groupings are established at the district level.

MPO staff supports the TIP Amendments and recommends TAC recommendation of Policy Committee approval of these TIP Amendments

7. Adding UPC 108887 to the RSTP/CMAQ Program **Action**

UPC 115208 (Harrowgate Road Sidewalk from South St to Dogwood; funded with RSTP) has a higher allocation than the latest estimate, and its partner project (UPC 108887, Harrowgate Road/Cougar Trail project; funded with SMART SCALE and HSIP) has had an estimate increase and is now short of funding.

A staff report with the projects' histories with the project sketch (provided by the County), MPO staff discussion and findings, and MPO staff recommendations will be provided either before or at the TAC meeting.

INFORMATION ITEMS:

8. Dashboard 4.0 Demonstration **Information**

Liz McAdory, VDOT Richmond District Planning Manager, will give a demonstration of Dashboard 4.0. This is a feature-rich tool that officials and the public can use to track projects.

9. I-95 Corridor Improvement Plan **Information**

The Final (Third) Public Meeting was not held in November or December. staff VDOT is still working on the study, with some sort of update meetings in January, and study the capital, transit, and rail solutions through 2020. The link to the December 11 CTB presentation is below:

http://www.ctb.virginia.gov/resources/2019/dec/pres/11_i_95.pdf

10. HSIP Program Guidelines Update **Information**

The CTB approved the updated HSIP Program Guidelines on December 11 and already started using in October. The link to the CTB resolution is below:

<http://www.ctb.virginia.gov/resources/2019/dec/reso/10.pdf>

11. VTrans Draft Mid-Term Needs

Information

The CTB has postponed its approval of the Mid-Term Needs to the January 15, 2020 CTB Action meeting. OIPI asked for comments by the public and local and regional agencies, and the CTB asked for some fine tuning of the TTI measure. The link to the December 10 presentation to the CTB is below:

http://www.ctb.virginia.gov/resources/2019/dec/pres/10_vtrans.pdf

The Final Executive Summary and Final Mid-Term Transportation Needs Report will come online after the January 15 CTB meeting at <http://vtrans.org/mid-term-planning/mid-term-needs>. The InteractVtrans map will also be online at <http://vtrans.org/mid-term-planning/InteractVTrans>

12. MPO SMART SCALE applications – Attachment 4

Information

The CTB presented the revised changes to SMART SCALE at the December 10 CTB Workshop and the changes will be formally approved at the January 15 CTB Action meeting. The link to the December 10 presentation to the CTB is below:

http://www.ctb.virginia.gov/resources/2019/dec/pres/9_smart_scale.pdf

We will continue discussion regarding **Attachment 4** (which includes an MPO staff recommended prioritized list with the latest statuses of the 6 candidates brought up so far; and *Preparing for Round 4* as provided by OIPI). At the February 7, 2019 TAC meeting, we will make the final recommendation to the Policy Committee for February 27, 2020 Policy Committee final action. Pre-applications must be submitted into the SMART Portal by April 2, 2020 and full applications must be submitted by August 3, 2020.

13. RSTP/CMAQ – Draft Updated review process (Status)

Information

The MPO TAC RSTP/CMAQ Workshop was held November 22, 2019, at the Richmond District Auditorium, from 1:30 to 3:30 p.m., with RRTPO, VDOT Lynchburg District, and VDOT CO Environmental staff presenting their processes and/or methods, data needs, etc. It was well attended, and we were able to discuss the methods and data needs. Copies of the methods

and tools (and any associated data sources) were sent via email to the TAC distribution list on November 25, 2019.

At this meeting, the results of the Workshop and next steps will be discussed.

14. Updated TAC Bylaws – Attachment 5 **Information**

This is a Federal Certification corrective action. **Attachment 5** is the comparison between the existing Bylaws and the draft update that David Hyder gave the TAC in 2017. Prior to the meeting, we need your review and comments so we can discuss any updated revisions at this TAC meeting. At this point, suggestions by TAC members include:

- Simplifying the By-laws
- Possibly rotating chairs (like RRTPO)

Attachment 5 also includes an MPO staff-suggested simpler version, which is based on the Bylaws of RRTPO as last amended in 2018. The major differences between the RRTPO Bylaws and the MPO staff-suggested draft are:

- RRTPO uses one set of bylaws to cover the policy board and TAC, and Tri-Cities currently has two sets of bylaws
- RRTPO uses weighted voting, and Tri-Cities does not
- RRTPO has a CTAC, and Tri-Cities does not
- RRTPO TAC members are all voting members, and Tri-Cities has voting and non-voting members (do we want to change that?)

At this meeting, we will go over the attachments and hopefully recommend changes so at the February 7 TAC meeting we can approve a final revision (so Crater PDC staff can seek one legal review) and we complete the Bylaws Update this Spring.

15. DRPT Report **Information**

16. VDOT Report **Information**

17. Other Upcoming Items (beyond the attached *Comprehensive Tri-Cities Area MPO Schedule (rest of FY20)*):

- MTP Schedule – in progress, plan to begin in 2020 with public outreach regarding vision, policies, existing conditions, and trends
- FY21-22 TAP Applications – recommendations (February 9)

- FFY 2018-21 MTIP – the updated document is online at the MPO webpage: <https://www.craterpdc.org/transportation/mpo.htm>

18. Other Business

19. Adjournment

Next meeting:

Friday, February 14, 2020 at the Colonial Heights Public Library (please note the date change). This will be an important meeting with critical action items.