

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE  
Meeting Agenda**

Colonial Heights Public Library (1000 Yacht Basin Drive Colonial Heights, VA)

February 14, 2020  
10:00 AM

Meeting Type:     Annual  
 Regular  
 Special (Called)

Invitees:

**Agency**

Chesterfield County  
City of Colonial Heights  
Dinwiddie County  
City of Hopewell  
City of Petersburg  
Prince George County  
Virginia Department of Transportation (VDOT)  
Petersburg Area Transit  
Virginia Department of Rail and Public  
Transportation (VDR&PT)  
Crater Planning District Commission  
Fort Lee  
Petersburg National Battlefield Park  
RideFinders (A Division of GRTC)  
Federal Highway Administration (FHWA)  
Federal Transit Commission (FTA)

**Name**

Ms. Barb Smith  
Mr. Chuck Henley, P.E.  
Mr. Mark Bassett  
Mr. Johnnie Butler (Vice-Chair)  
Mr. Lionel Lyons  
Mr. Horace Wade (Chair)  
Ms. Liz McAdory  
Mr. Charles Koonce  
Ms. Tiffany Dubinsky  
  
Mr. Ron Svejksky (Secretary)  
Mr. Fritz Brandt  
Ms. Alexis Morris  
Ms. Brigitte Tanner Carter  
Mr. Richard Duran  
Mr. Ryan Long

1. **Call to order**
2. **Public Comment Period**

**ACTION ITEMS:**

- |   |                 |
|---|-----------------|
| 3. <b>Approval of Agenda</b>  | <b>Approval</b> |
| 4. <b>Approval of minutes from January 3 meeting – Attachment 1</b> | <b>Approval</b> |

**5. FY21-22 MPO TAP Allocations – Attachment 2**

**Action**

On January 6, 2020, VDOT informed MPO staff via email that \$331,480 of TAP funding has been allocated to the MPO (total for FY21 and FY22). VDOT hopes to provide the MPO with the CTB Member's recommendations by early February. **Attachment 2** includes 1) the latest schedule that VDOT staff presented to the CTB on January 14, and 2) VDOT's summaries of the two City of Colonial Heights applications within our MPO area (with their scores).

After reviewing these TAP applications and the uncertainty of receiving the CTB Richmond District Member's recommendations before the TAC agenda package is mailed out, MPO staff discussed the options with the City of Colonial Heights and it is the City's preference that the Appomattox River Greenway Trail Phase 5 application (requested \$295,339 of TAP funding with a \$73,835 City match) be selected for TAP funding.

**Action requested:** MPO staff recommends TAC recommendation of Policy Committee TAP funding approval of the Appomattox River Greenway Trail Phase 5 application.

**6. DRAFT Conformity Report for Public Review – Attachment 3**

**Action**

At its January 9, 2020 meeting, the Policy Committee authorized the TAC to release the *Draft Conformity Report* for public review. The *Draft Conformity Report* (**Attachment 3**) will be reviewed and voted upon by the Interagency Coordination Group (ICG) at its February 11, 2020 meeting (some members of the Tri-Cities TAC are ICG members).

The 30-day public review of the *FFY 2021-24 Draft MTIP* and *Draft Conformity Report* will run from February 17 to March 18, 2020 with Policy Committee approval of the *FINAL FFY 2021-24 MTIP* and *Conformity Report* expected at its April 9, 2020 meeting (if there are no substantial comments to the *DRAFT FFY 2021-24 MTIP* or the *Draft Conformity Report*). A Public Information Meeting will be held on February 26, 2020, at the Petersburg Public Library from 5-7 p.m.

**Action requested:** MPO Staff requests the TAC release the *Draft Conformity Report* for public review at the same time as the *Draft MTIP* (February 17 – March 18).

## 7. Updated TAC Bylaws – Attachment 4

## Action

This is a Federal Certification corrective action. Prior to the meeting, we need your review and comments so we can discuss any updated revisions at this TAC meeting. Previous suggestions by TAC members and Policy Committee members included:

- Simplifying the By-laws
- Possibly rotating chairs (like RRTPO)

**Attachment 4** includes the MPO staff-suggested simpler version, which is based on the approved Bylaws of RRTPO (as last amended in 2018) and is tailored to Tri-Cities Area MPO. As noted in January, the major differences between the RRTPO Bylaws and the current Tri-Cities Area MPO bylaws are:

- RRTPO uses one set of bylaws to cover the policy board and TAC, and Tri-Cities currently has two sets of bylaws
- RRTPO uses weighted voting, and Tri-Cities does not
- RRTPO has a CTAC, and Tri-Cities does not

It was also noted by the TAC and Policy Committee members that no change is proposed to the voting membership of the Policy Committee in the MPO staff-suggested simpler version.

At their January meetings, the TAC and the Policy Committee both supported the MPO staff bringing the MPO staff-suggested simpler version forward for review and action. Topics brought up in January to be discussed at this meeting include:

- Adding TAC members, such as VSU
- Making all TAC members voting members
- Rotating chairs

**Action requested:** MPO staff requests the TAC review and vote to recommend MPO approval (with any TAC-suggested changes) to the MPO staff-suggested simpler version for forwarding to the Crater PDC's attorney.

## 8. MPO SMART SCALE Round 4 Applications – Attachment 5

## Action

The revised changes to SMART SCALE will be formally approved at the February 20, 2020 CTB Action meeting. The link to the January 14 presentation to the CTB is below:

[http://www.ctb.virginia.gov/resources/2020/jan/pres/9\\_smartscale.pdf](http://www.ctb.virginia.gov/resources/2020/jan/pres/9_smartscale.pdf)

**Attachment 5** includes *Preparing for Round 4* as provided by OIPI, and the MPO staff recommended prioritized list with the latest statuses of the 6 candidates brought up so far.

**Action requested:** make the final recommendation of the four MPO SMART SCALE applications to the Policy Committee for February 27, 2020 Policy Committee final action.

**Reminder:** Pre-applications must be submitted into the SMART Portal by April 2, 2020 and full applications must be submitted by August 3, 2020.

### **INFORMATION ITEMS:**

#### **9. I-95 Corridor Improvement Plan**

#### **Information**

The Final (Third) Public Meeting regarding the *Interim Plan* was held January 30 at the Hilton Garden Inn Richmond South/Southpark. MPO staff attended the meeting. The CTB is moving forward with the Operations recommendations. The capital, transit, and rail solutions will be further studied through 2020. The link to the *Interim Plan* (approved January 15 by the CTB) is below:

[http://www.ctb.virginia.gov/projects/major\\_projects/easset\\_upload\\_file65013\\_141080\\_e.pdf](http://www.ctb.virginia.gov/projects/major_projects/easset_upload_file65013_141080_e.pdf)

The CTB resolution approving the *Interim Plan* is below:

<http://www.ctb.virginia.gov/resources/2020/jan/res/18.pdf>

#### **10. VTrans Draft Mid-Term Needs**

#### **Information**

The CTB approved the Mid-Term Needs at the January 15, 2020 CTB Action meeting. The link to the January 15 presentation to the CTB is below:

[http://www.ctb.virginia.gov/resources/2020/jan/pres/10\\_vtrans.pdf](http://www.ctb.virginia.gov/resources/2020/jan/pres/10_vtrans.pdf)

The January 15 CTB resolution approving the Mid-Term Needs Report is below:

<http://www.ctb.virginia.gov/resources/2020/jan/res/19.pdf>

The January 2020 *Executive Summary* (by District) and *Methodology* came online on January 28 (after the January 15 CTB meeting) at:

<http://vtrans.org/mid-term-planning/mid-term-needs>.

The InteractVtrans map is also online at:

<http://vtrans.org/mid-term-planning/InteractVTrans>

Also, MPO/PDC staff are creating an updated ArcGIS VTrans Mid-Term Needs online map, which will be sent by separate email.

**11. DRPT Report** **Information**

**12. VDOT Report** **Information**

**13. Other Upcoming Items:** **Information**

- MTP Schedule – in progress, plan to begin in Late Spring/Early Summer 2020 with Public Outreach Kickoff regarding vision, policies, existing conditions, and trends

**14. Other Business**

**15. Adjournment**

***Next meeting: Friday, March 6 at the Colonial Heights Public Library. The main topic will be the Draft FY21-26 RSTP/CMAQ allocations.***