

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL ADVISORY COMMITTEE**  
**Meeting Agenda**

Virtual meeting held from the Crater Planning District Commission Offices

1964 Wakefield St., Petersburg, VA 23805

June 5, 2020

10:00 AM

Meeting Type:     Annual  
                          Regular  
 Special (Called)

Invitees:

**Agency**

Chesterfield County  
City of Colonial Heights  
Dinwiddie County  
City of Hopewell  
City of Petersburg  
Prince George County  
Virginia Department of Transportation (VDOT)  
Petersburg Area Transit  
Virginia Department of Rail and Public  
Transportation (VDR&PT)  
Crater Planning District Commission  
Fort Lee  
Petersburg National Battlefield Park  
RideFinders (A Division of GRTC)  
Virginia Department of Transportation (VDOT)  
Federal Highway Administration (FHWA)  
Federal Transit Administration (FTA)

**Name**

Ms. Barb Smith  
Mr. Todd Flippen, P.E.  
Mr. Mark Bassett  
Mr. Johnnie Butler (Vice-Chair)  
Mr. Lionel Lyons  
Mr. Horace Wade (Chair)  
Ms. Liz McAdory  
Mr. Charles Koonce  
Ms. Tiffany Dubinsky  
  
Mr. Ron Svejkovsky (Secretary)  
Mr. Fritz Brandt  
Ms. Alexis Morris  
Ms. Brigitte Tanner Carter  
Mr. Desmond Smallwood  
Mr. Richard Duran  
Mr. Ryan Long

**1. Call to order**

*Under HB29 of the 2020 GA Session, the Tri-Cities Area MPO is allowed to meet electronically without a physical quorum in one place to discuss or transact the statutorily required business or to continue operation. The meeting has been advertised on the MPO and PDC's webpages requesting the public to send to the MPO any comments or questions and the public can request the MPO to provide live access where possible to the meeting. This meeting is being recorded and will be placed in the MPO's webpage.*

## 2. Public Comment Period

### ACTION ITEMS:

- |   |          |
|---|----------|
| 3. Approval of Agenda   | Approval |
| 4. Approval of minutes from April 3 meeting – Attachment 1    | Approval |
| 5. FFY 2021-24 MTIP and Conformity Report – Attachments 2a-2d | Action   |

The public review of the DRAFT FFY 2021-24 MTIP and Conformity Report has been completed (**Attachment 2a and 2b**). The Public Comment period was advertised in the *Time-Dispatch*, *Progress-Index*, *Richmond Free Press*, the MPO Facebook page and webpage, and the RideFinders webpage. Hard copies were placed in local libraries. No comments were received by the public, but a few minor administrative changes were made to the FINAL based upon comments and requests by VDOT, DRPT, FTA, and PAT.

The Highway tables are “electronic copy and pastes” of the 12/31/19 tables sent to the MPO by VDOT. The Transit tables were developed by the MPO with PAT and DRPT and are updated so FY21 of the MTIP matches the planned PAT application for their FY21 grants.

Each MTIP update includes the MPO’s self-certification. The draft self-certification resolution was sent to VDOT, DRPT, and FHWA for their review and was approved. A copy of the self-certification resolution (and signed by VDOT) for TAC and Policy Committee approval is included (**Attachment 2c**).

Earlier this year, DRPT adopted their 2020 TAMS targets and has asked the MPOs to update these targets in their current and new MTIPs. Attachment 3 includes the proposed targets. This updated text will be included in the current FFY 2018-21 MTIP and the new FFY 2021-24 MTIP (**Attachment 2d**).

**Action requested:** MPO Staff requests the TAC recommend Policy Committee approval of the *FINAL FFY 2021-24 MTIP and Conformity Report* with the associated self-certification resolution and CY 2020 TAMS text.

## 6. FFY 2018-21 MTIP Amendments - *Attachment 3*

**Action**

**Attachment 3** includes four TIP Amendment sets:

- Preventive Maintenance for Bridges TIP Grouping Update; requested by VDOT
- I-95 Operations Projects (add 12 new projects); requested by VDOT
- TIP AMDs (4) to make some final financial adjustments for these projects that have been under construction; requested by VDOT
- FFY 2021 PAT projects; requested by PAT to meet the FTA request that the FFY 2021 projects match in both the FFY 2018-21 and 2021-24 MTIPs (these are included in the FINAL FFY 2021-24 MTIP for approval below)

The PM TIP Amendment is needed for the revised/updated FFY20 maintenance federal revenue projections and must be processed by each MPO since these projects are established at the district level.

The TIP amendments to add I-95 Operations Projects are in support of I-95 development in some fashion.

**Action requested:** MPO Staff supports the TIP Amendments and requests TAC recommendation of Policy Committee approval of these TIP Amendments.

## 7. FY20 UPWP Amendment – *Attachment 4*

**Action**

Minor adjustments to the funding for the task charge codes to the UPWP is needed in order to properly account and fund the staff expenses by task for FY20. **Attachment 4** shows the proposed UPWP amendment. The Total PL and Sec 5303 funding remain the same; at this point, it is believed there will be no expenses incurred under UPC 115897 (RSTP FY20 MPO Staff Supplement).

**Action requested:** MPO Staff requests the TAC recommend Policy Committee approval of the FY20 *UPWP* Amendment.

## 8. FY21 UPWP – *Attachment 5*

**Action**

In March, starting with the approved Priorities, MPO staff developed the *Draft FY21 UPWP (Attachment 5)* with VDOT, FHWA, and DRPT concurrence in May.

Due to delays from the State of Emergency, the *Draft FY21 UPWP* was sent to the TAC on May 7 with a 30-day public review of the *Draft FY21 UPWP* running from May 12 to June 11 (with an online announcement and link to the Draft on the PDC and MPO's webpage and the MPO's Facebook page) with TAC and Policy Committee review and approval of the *FINAL FY21 UPWP* expected in June. (note: this would be approved in July or August if there are substantial comments).

**Action requested:** MPO Staff requests the TAC recommend Policy Committee approval of the *FY21 UPWP*.

**9. Updated TAC Bylaws – Attachment 6** **Action**

This is a Federal Certification corrective action. The PDC's attorney has reviewed the Draft and made a few minor changes. **Attachment 6** includes the bylaws with the attorney's requested minor changes.

**Action requested:** MPO Staff requests the TAC recommend Policy Committee approval of the FINAL TCAMPO Bylaws and Guidance Documents.

**10. MPO SMART SCALE Round 4 Applications – Attachment 7** **Action**

The SMART SCALE applications due August 3, 2020 need to include a resolution from its governing body. **Attachment 7** is the resolution that will be included in our 4 applications (assuming all 4 will be pre-screened in)

**Action requested:** MPO Staff requests the TAC recommend Policy Committee approval of the submission of the four SMART SCALE applications.

**Information Items**

**11. DRPT Report** **Information**

**12. VDOT Report** **Information**

**13. Other Upcoming Items:** **Information**

- MTP Schedule – in progress, plan to begin in Summer 2020 with Public Outreach Kickoff including vision, policies, existing conditions, and trends. MPO Staff will provide more details at the August meeting

- RSTP/CMAQ Process and Scoring – MPO staff will provide the draft updated Process and Scoring at the August meeting
- SMART SCALE Resolution of support for localities' applications - August

**14. Other Business**

**15. Adjournment**

*Next meeting: Friday, August 7 at the Colonial Heights Public Library.*